Go to rso.ualberta.ca to log in to the Researcher Home Page. All you need is your Campus Computing ID (CCID) and password.

Open the Researcher Home Page in the university’s online Self-Service Centre to:

- Request new research projects.
- Request changes to current research projects:
  - Changes to project end dates.
  - Changes to award amounts.
  - Changes to project holder.
  - Changes to project funder (or sponsor).
- Request transfers of research funds to co-investigators at other institutions.
- Request authorization of temporary over expenditures.
About Researcher Home Page

Researchers have access to their active projects and pending applications and proposals. This tool is part of the university’s grant management software, which manages and accounts for more than $400 million in annual research funding awarded to researchers at the University of Alberta – resulting in better accountability to funders, and ultimately, the people of Alberta.

The university recently upgraded this powerful software to streamline the overall processing and management of grants, and make it simpler to use.

The new Researcher Home Page is designed to empower researchers to easily handle tasks related to their grants, and keep track of their research spending and obligations. The technology enables them to be more self-sufficient and in control of their funding.

Go to rso.ualberta.ca to log in to Researcher Home Page

Enhanced status updates

By logging into the Researcher Home Page, project holders can see the “life cycle” diagram, clearly showing the progress of their proposals and amendment requests as various stages of processing are completed by the Research Services Office (RSO). They receive additional information or instructions in the Comments section of the accompanying diagram.

Grants Life Cycle

Project ID: RES0023995

<table>
<thead>
<tr>
<th>Application/Proposal Under Development</th>
<th>Waiting for Sponsor Decision</th>
<th>Completion Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Request initiated</td>
<td>Saved Online</td>
<td>05/14/2014</td>
<td>RES0023995</td>
</tr>
<tr>
<td>Request Submitted to RSO</td>
<td>Submitted</td>
<td>05/14/2014</td>
<td>After submission, print the Signature Form, obtain signatures and forward the completed originals with the required attachments to RSO. RSO will not start processing until the authorized Signature Form including required attachments has been received.</td>
</tr>
<tr>
<td>Application/Proposal Received by RSO</td>
<td>Request Received by RSO</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Application/Proposal Approved for Submission by RSO/PI</td>
<td>RSO to submit</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Monitor spending

Project holders can track grant expenditures by clicking on the ‘Project ID’ in the Researcher Home Page and reviewing the Financial Overview.

Project holders will also receive an automatically generated email notice when their spending reaches 80 per cent of the budgeted award.

Questions about Researcher Home Page?

Please direct questions to the research facilitator assigned to your faculty. Go to:

rso.ualberta.ca ➔ Contact RSO ➔ Research Facilitator.