



## RAD (Research Administration Day) FAQ

### Where can I find a list of Research Administration Day sessions?

- <http://www.rso.ualberta.ca/en/RAD.aspx>

### Where can I register for the session(s) I am interested in?

- <http://www.learningshop.ualberta.ca/SearchAll.do?searchKey=RAD>

### I am having trouble registering or signing in to the Learning Shop. Whom do I contact for assistance?

- First, visit their Help Page: <http://www.learningshop.ualberta.ca/LearningShopHelp.do>
- Then, if unable to fix the issue, contact the Learning Shop: [learningshop@ualberta.ca](mailto:learningshop@ualberta.ca)

### Where do I go if I have a question during the day of RAD, on May 28th?

- There will be an **Information Booth** set up near the sessions.

### Is there a charge for these sessions?

- These sessions are provided free of charge!

### Where will my session be held?

- The conference sessions will be held on the **lower level of ECHA** (Edmonton Clinic Health Academy) on the North Campus, in one of 3 rooms: L1-420, L1-490 or L1-430. Room assignments for each session will be confirmed closer to May 28th, once final attendance numbers are available.
- **Campus Map** – select **North Campus**: <http://www.campusmap.ualberta.ca/>

### Will there be refreshments available?

- **Coffee** will be served outside **L1-490 ECHA** prior to the 8:30 AM Opening Remarks session. This will also be refreshed for the 10:15 AM Intermission.
- There will also be **water** available near each classroom throughout the day.

### Are there any food or beverage vendors located nearby?

- **Engrained Cafeteria**, located at the South end of the 2<sup>nd</sup> Floor of ECHA.
- **Starbucks**, located at the North end of the 1<sup>st</sup> Floor of ECHA.
- **Tim Horton's**, located on the 1<sup>st</sup> floor of the KATZ Building – connected to the North End of ECHA via the Pedway crossing 114<sup>th</sup> Street (then turn left to enter KATZ Bldg).
  - See the North Campus map: <http://www.campusmap.ualberta.ca/>

### Will there be handouts at each session?

- All handouts and the Program Guide will be available online at <http://www.rso.ualberta.ca/> as part of the **U of A's Sustainability Initiative**: <http://www.sustainability.ualberta.ca/>.